


ATHLETICS FOUNDATION
COURTESY CARS PROGRAM

The Ole Miss Athletics Foundation operates a courtesy car program that helps offset costs incurred by providing vehicles for the use of athletics administrators and coaches. Auto dealers donate the use of cars to departmental staff members and in return receive certain designated benefits through the Ole Miss Athletics Foundation. Vehicles to be donated to the program must meet certain specifications to be accepted into the courtesy car program. Benefit levels will be determined by the type of car donated to the program by that dealer or donor. The program is coordinated through the Ole Miss Athletics Foundation with the equitable distribution of courtesy cars to coaches and administrators.

Upon obtaining a car from a dealer, the coach/administrator immediately reports beginning mileage, year, make, model, value and VIN number of the new car to the Ole Miss Athletics Foundation Office for tracking and insurance purposes. The Ole Miss Athletics Foundation will ensure that the car dealers are provided the proper benefits as detailed in this agreement.

Due to the differing expectations of each car dealer, the coach/administrator is required to contact the dealer directly concerning information pertaining to miles allowed before trade-in, special maintenance instructions, etc. Each coach/administrator will be responsible for licensing their courtesy cars, obtaining the necessary campus parking decals and costs associated with those tasks.

The Ole Miss Athletics Foundation provides comprehensive insurance coverage for all courtesy cars in the program. **The courtesy car will only be driven by the departmental staff member and his or her spouse.** In case of an accident, the deductible portion of insurance coverage is the personal responsibility of the driver assigned to that particular courtesy car.

The University of Mississippi Athletics Courtesy Car Program places expectations upon the car dealer, the assigned coach/administrator, athletics department and the Ole Miss Athletics Foundation. These expectations are detailed on the following pages. Failure to comply with any and all rules and regulations set forth in this agreement may result in the loss of courtesy car privileges for that coach/administrator.

RESPONSIBILITY OF ASSIGNED COACH/ADMINISTRATOR

1. Responsible for securing a license plate for his/her automobile from the Tax Collector's Office (662-234-6006).
 - a. **Submit proof of registration/tags to the Ole Miss Athletics Foundation within 1 week of receiving vehicle**
 - b. These plates should be updated yearly and when you change vehicles
 - c. Inform the Ole Miss Athletics Foundation so they can update your vehicle with the tax collector's office
 - d. Payment responsibility
2. Responsible for obtaining a campus parking hangtag.
 - a. Visit Parking Services in the South Campus Recreation Center (662-915-7235)
 - b. Inform them that you need a "generic pass" because you are driving a courtesy car and may be required to change vehicles frequently
 - c. Payment responsibility
3. Submit a valid Mississippi driver's license with no restrictions that might cause non-insurability.
 - a. Aside from the administrator/coach, **spouses are the only other drivers allowed to operate the vehicle.** Insurance will not cover additional drivers. A copy of your spouse's valid Mississippi driver's license with no restrictions must be on file with the Ole Miss Athletics Foundation office in order to obtain proper insurance coverage.
 - b. In case of an accident, the deductible portion of insurance coverage is the personal responsibility of the driver assigned to that particular courtesy car. The driver may be responsible **up to \$1,500** for damage repairs and may be responsible for **any damage repairs not covered by insurance.** All car accidents/damages must be reported to the Ole Miss Athletics Foundation **within 24 hours** of occurrence.
4. Accept financial responsibility for all traffic and parking violations.
5. Responsible for routine maintenance (tire/oil change), major maintenance, and specified mileage requirements.
6. Promptly return vehicle to the dealer at the agreed time or mileage allowances and provide arrangements for pickup and delivery of the vehicle. Failure to comply with the dealer's wishes may result in exclusion from the car program. Coach/administrator will be responsible for excess mileage charges on leased vehicles unless notified in writing by the Ole Miss Athletics Foundation's Chief Executive Officer.
7. Ensure the returned vehicle is **clean** and in **good condition**. No decals or stickers will be allowed on dealer cars. Failure to return vehicles in a reasonable condition may result in cleaning fees/charges.
8. When exchanging vehicles, the coach/administrator must report to the Ole Miss Athletics Foundation **within 24 hours** the VIN number of the car, year of car, make of car, date of exchange, and the mileage of both cars.
 - a. **If an exchange is not communicated with OMAF, your vehicle will not be insured, and you will be held responsible for any damages, costs, and fines in the case of an accident**
9. Upon separation of services from the University, the car will be returned immediately to the Ole Miss Athletics Foundation. The coach/administrator is responsible for all repairs required not covered by the Manufacturer's Warranty, including deductible portion of insurance if involved in chargeable accident.
10. Report to Foundation (662-915-7159) when closing in on mile stipulation in an effort to exchange vehicles before going over allowed miles.
11. Cell phones are not to be used while driving a vehicle to limit distracted driving. No calling, texting, emailing or browsing on a device should occur while driving a vehicle. Please pull over in a safe place if cell phone usage is required.

PROGRAM BENEFITS

Ole Miss Athletics Foundation Courtesy Car Program

Program Benefits (*per vehicle provided)

Dealership acknowledgement on Ole Miss Athletics Foundation website

Nike Item

*1 complimentary football parking pass. Based on availability at time of selection

*4 complimentary football season tickets (ticket cost only)

Pre-game sideline access and on-field recognition at one home game during the football season

1 complimentary men's basketball parking pass. Based on availability at time of selection

*2 complimentary men's basketball season tickets (ticket cost only)

1 complimentary baseball parking pass. Only if account has baseball season tickets on it

*2 complimentary women's basketball season tickets

Vehicle Value Benefits Chart

	\$10,000- \$19,999	\$20,000- \$29,999	\$30,000- \$39,999	\$40,000- \$49,999	\$50,000- \$59,999	\$60,000- \$69,999	\$70,000- \$79,999	\$80,000+
Opportunity to purchase tickets for bowl and away football games	6	6	8	8	8	10	10	10
Opportunity to purchase basketball/baseball post season game tickets	4	4	4	4	4	6	6	6
Credit to be used towards non-premium priority seating donations	\$2,500	\$2,500	\$5,000	\$5,000	\$5,000	\$7,500	\$7,500	\$10,000
Invitation to annual OMAF donor event	x	x	x	x	x	x	x	x
Complimentary baseball season tickets (ticket cost only)				2	2	4	4	4
Invitation to Exclusive Annual "Chalk Talk"				x	x	x	x	x
Invitation to the Thank you Reception with AD and Special Guest					x	x	x	x
Donation credit eligible to be used for premium seating						x	x	x

***If a dealership provides multiple vehicles, the value of those vehicles will be a cumulative value in regards to the benefits chart**
 ie: Dealer A provides two, \$25,000 vehicles. Dealer A will be stewarded as providing a \$50,000 vehicle

RESPONSIBILITY OF THE CAR DEALER

1. Replace the car at least every 36 months or sooner if the dealer so desires.
2. Replace any car that exceeds 60,000 miles.
3. Responsible for any repairs under warranty during agreement period unless problem due to coach or staff person's negligence.
4. Check condition of car being returned before an exchange is made and furnish the driver/foundation with a copy of any repairs for which the driver is responsible.
5. Give one (1) month notice to the Ole Miss Athletics Foundation should the car dealer no longer wish to participate in the car dealer program. Please note that terminating participation in the program will also terminate the associated benefits.
6. Provide all necessary vehicle information to the Ole Miss Athletics Foundation immediately upon release of vehicle to ensure proper insurance and tax records are issued.
7. Be flexible in the assignment of his or her vehicle to a certain staff member.

RESPONSIBILITY OF THE ATHLETICS FOUNDATION

TO THE DEALER:

1. Fulfill all dealer benefits as described in this packet.
2. Thorough communication and updated on the status of the vehicle as requested.
3. Carry insurance on the courtesy car through Stewart Sneed Hewes, BancorpSouth Insurance Company, with a \$1,000,000 liability limit.

TO THE DEALER AND STAFF MEMBER:

1. Maintain insurance records on all current vehicles provided to the courtesy car program.
2. Provide full reimbursement to the staff member for routine maintenance items such as oil change, filters, fluids, and tire rotations. Does not include the purchase of tires.

COURTESY CARS PROGRAM AGREEMENT

This Courtesy Cars Program Agreement is made and entered into as of _____, by and between the Ole Miss Athletics Foundation and _____.

Both the Ole Miss Athletics Foundation and the participating Dealer mutually agree to abide by the agreement and conditions identified throughout this documentation.

Donor/Dealer Name _____

Account# _____

Donor Signature _____

Date: _____

Ole Miss Athletics Foundation Signature _____

Date: _____